

# WICKHAM MARKET PARISH COUNCIL



## STANDING COMMITTEES DELEGATION ARRANGEMENTS AND TERMS OF REFERENCE

### DELEGATION ARRANGEMENTS

Subject to the observance of decisions of the Council on matters of principle or policy, the Council's powers and duties shall be delegated to the Standing Committees, as permitted under the Local Government Act 1972 s101, in accordance with the approved Terms of Reference unless otherwise stated. Standing Committees will operate within approved Standing Orders, Financial Regulations and other policy documents and procedures. The Council may revoke powers delegated to a Standing Committee by resolution. Non Council members may also be co-opted onto all Committee's except F & GP and Planning and have voting rights, subject to the Approval of full Council.

### Terms of Reference - Finance and General Purposes Committee

To draft a 3-year financial plan.

To consider the Annual Budget and setting of the Parish Precept in order to present to full council at the January Parish Council meeting.

To ensure the Council's Standing Orders, Financial Regulations and Risk Management are adequate and reviewed on a regular basis in conjunction with the Clerk/RFO.

To provide Revenue and Capital grants, as requested.

To carry out a review of Parish Council policies and procedures and recommend to full council for Approval.

To monitor Cemetery Charges and recommend changes to full council for Approval, when necessary.

To monitor Allotment fees and recommend changes to full council for Approval, when necessary.

To carry out a review of the Parish Council's Asset Register.

To approve payments that are within the budget class of expenditure up to £5,000 and provide the Council with a report of such approvals at each meeting